

POP-UP SHOPS IN SOUTH SHORE | 1735 E. 71ST & 1900 E. 71ST STREET
every sat./sun. november 18th - december 24th

SSA #42
presents
South Shore's
12 Days
of Christmas
Pop-Ups

VENDOR APPLICATION & CONTRACT

\$100 per weekend

SUPER SAVINGS All 5 only \$300

Each space includes 1- 6ft table & 2 chairs
Booth may be shared but only one business per week.
Credentials required for all businesses that participate.

SPACE IS LIMITED-SUBMIT YOUR APPLICATION TODAY!

Check the box/es below for the week/s you wish to participate (hours each day 10am - 6pm):

Sat. - Sun. | Nov. 19 - 20

Sat. - Sun. | Dec. 3-4

Sat.-Sun. | Dec. 17-18

Black Friday- Sat. - Sun. | Nov. 25 - 27

Sat. - Sun. | Dec. 10-11

Sat. | Christmas Eve Dec. 24

Contact Name: _____

Business Name: _____

Address: _____ City _____ State _____ Zip _____

Cell: (____) _____ Tel: (____) _____ Fax: (____) _____

Email: _____ Web site: _____

FEIN/ SS/ IL Business Tax #: _____

Please indicate below the category of work to appear in your booth:

() Fine Art/ Sculpture

() Home Decor

() African Arts Crafts & Fashions

() Wearable Art

() Gifts & Collectibles

() Food

() Jewelry

() Books

() Other _____

Sharing Space with

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See page 2 for Rules & Regulations | General Release Form | Payment Options

South Shore's "12 Days of Christmas Pop-ups" **Substantial Advertising Campaign**

Beginning week of November 5th

- Full page ads in **South Shore Current**
- Vigorous **Social Media Campaign**
- Dynamic **E-blasts**
- **Poster, Flyers** in strategic locations
- **Door hangers** throughout the South Shore community
- Powerful **Radio Ads**
- Impactful **PR Campaign**

It's also on YOU!

- **Send jpgs** of your products for posting on social media to **ssispoppin@gmail.com**
- **PROMOTE YOUR BUSINESS** on social media with web-ready announcements

EVENT RULES & REGULATIONS

This application must be signed and submitted with payment **before you can exhibit. No refunds • No exceptions**

All vendors must have original merchandise (handmade, original, imported, or domestic items.) Vendors are not allowed to sell illegal items.

Vendor indemnifies South Shore Chamber Economic Development, Inc., SSA #42, and all agents from any liability of product sales.

The assignment of vendor spaces shall be solely at the discretion of the event planner/coordinator.

Two vendors/businesses can share the Super Savings Offer. However, if you choose this option, your designated space must be occupied **ALL six (6) weekends. One business per space per day.** No two (2) vendors can sell from the same space on the same day.

Vendors are responsible for their own table coverings (tables must be skirted to the floor) display, electrical cords, strips.

Vendor must keep area clean and neat at all times. All garbage must be removed immediately. Stored items must be kept under the table.

Vendors must wear i.d. pins, locator cards, supplied by event coordinator at all times.

No hand written signs, no signage may be attached to any venue fixtures, city poles, etc.

Load-In: Saturdays 8-9am. NO EXCEPTIONS.

Load-Out: Must be completed one hour after closing.

Vendor accepts and agrees to pay vendor fee in full and waives all rights with no contest to judgement in this matter.

Vendor agrees to follow all rules and regulations of the event coordinator, SSCED and SSA #42 staff and property management at all times. SSCED staff reserves the right to terminate this agreement if rules are not followed with no refunds or at any time for any reason.

Vendor indemnifies event coordinator, SSCED and SSA #42 of any and all damages to products, equipment, property and accidents that may cause any injury or damage to vendor or any other person and/or property at this event.

Vendors must provide a current business license/certificate.

Food vendors must provide current business license, proof of a current sanitation inspection, and must have a special event food license. (Special event food license training can be provided by the Illinois Restaurant Association, 312-787-4000.

I have read, fully understand and agree with this entire application and contract by affixing my signature here:

Signed: _____ Date: _____

FEE AND PAYMENT CALCULATOR

_____ Weekends @ \$100.00 per weekend
_____ Super Saver ALL 5 weekends \$300.00

Electricity Option:

YES, I will need electricity (\$50.00)

TOTAL FEE CALCULATOR

Space Fee _____
Electricity Fee _____

TOTAL AMOUNT DUE _____

PAYMENT

Applications **MUST** be submitted with full payment to be considered.

Please select a payment method:

Pay On-Line
Payments go to: www.southshorechamberinc.org
click on donate tab (at upper right)
Email application to: ssispoppin@gmail.com

Check or Money Order
Make check/money order payable to:
South Shore Chamber Economic Development, Inc.
Mail to:
1750 E. 71st Street
Chicago, IL 60649

Credit Card
 Visa Mastercard American Express Discover

Name on Card _____

Billing Address _____

City _____ State _____ Zip _____

Credit Card # _____

Expiration Date _____ Sec Code _____

Cash (DO NOT MAIL. All cash transactions made at office.)
South Shore Chamber of Commerce
1750 E 71st St, Chicago, IL 60649

For More Information Visit: www.southshorechamberinc.org

or call Sharon Louis, Event Coordinator 773-344-2679 or Tonya Trice, Program Manager 773-955-9508